



County Commission Meeting
September 8, 2020
Agenda Item Number: C.1
Agenda Item Summary #7332

BULK ITEM: Yes

DEPARTMENT: Project Management

TIME APPROXIMATE:
n/a

STAFF CONTACT: Matthew Howard (305) 292-4337

AGENDA ITEM WORDING: Approval of Second Amendment to the Task Order with CPH, Inc. for the Monroe County Sheriff's Office Administration Building Envelope Evaluation and Repair project in the amount of \$33,680.00. This Second Amendment adds Construction Administration Services.

ITEM BACKGROUND: The MCSO Administration Building has continuing water intrusion issues during rainfall events even after repairs to the roof and replacement of the windows. The water intrusion has been determined to be caused by the breach of the cladding of the envelope of the building. Project Management issued a Task Order to CPH, Inc. for the evaluation and analysis of the building on February 24, 2020 which determined the cause of the water intrusion. A First Amendment to the Task Order with CPH was signed on June 12, 2020 which added Construction Drawings and Specifications for the repairs of the building to the Scope of Work. Project Management signed a construction contract with Keystar, Inc. for the repairs to the building on July 31, 2020. Project Management now desires to have CPH continue oversight of the construction phase of the project. This Second Amendment to the Task Order will add Construction Administration services to the Scope of Work.

PREVIOUS RELEVANT BOCC ACTION:

8/19/20 – BOCC approved/ratified a contract with Keystar, Inc. for the emergency repairs to the exterior insulation and finish system (EIFS) at the MCSO Admin Building.

CONTRACT/AGREEMENT CHANGES:

Add Construction Administration Services

STAFF RECOMMENDATION: Approval of Second Amendment

DOCUMENTATION:

Second Amend_CPH_MCSO Envelope_CPH signed
Task Order & 1st Amend_CPH_EXEC

FINANCIAL IMPACT:**Effective Date:** 9/8/20**Expiration Date:** TBD**Total Dollar Value of Contract:** \$74,420.00 (cumulative total)**Total Cost to County:** \$74,420.00**Current Year Portion:** \$64,420.00**Budgeted:** Yes**Source of Funds:** 24000-560630-CG2006**CPI:** n/a**Indirect Costs:** n/a**Estimated Ongoing Costs Not Included in above dollar amounts:****Revenue Producing:** no**If yes, amount:****Grant:** no**County Match:****Insurance Required:** Yes**Additional Details:** Task Order: \$27,420.00; 1st Amend: \$13,320.00; 2nd Amend: \$33,680.00

10/21/20 304-24000 · GEN GOVT CAP PROJECTS
CG2006

\$33,680.00

REVIEWED BY:

Cary Knight	Completed	09/02/2020 1:33 PM
Kevin Wilson	Completed	09/02/2020 1:38 PM
Joseph DiNovo	Completed	09/02/2020 2:14 PM
Purchasing	Completed	09/02/2020 2:24 PM
Budget and Finance	Completed	09/02/2020 3:53 PM
Maria Slavik	Completed	09/02/2020 4:59 PM
Liz Yongue	Completed	09/02/2020 5:06 PM
Board of County Commissioners	Pending	09/08/2020 5:05 PM