



## REVISED AGENDA

### MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

#### PUBLIC NOTICE

Pursuant to *Executive Order No. 20-69*, Monroe County Emergency Directive 20-06, and Center for Disease Control (“CDC”) social distancing guidelines established to contain the spread of the COVID-19 virus, the April 15, 2020 meeting of the Board of County Commissioners of Monroe County, FL will be conducted via Communication Media Technology (“CMT”) using a Zoom Webinar platform. The meeting will commence at 9:00 A.M. Below are the various options available to the public to view the live meeting and/or to make public comments on certain agenda items.

The public is strongly encouraged to watch the meeting on Monroe County’s MCTV Comcast Channel 76 or listen to audio only from their phone by dialing (646) 518-9805 and, when prompted, enter the Webinar ID# 434 572 051 followed by the # key.

The public can watch the meeting online by visiting the County’s meeting portal @ <http://monroecountyfl.igq2.com/Citizens/Default.aspx> to view with live closed captioning on an integrated page that includes the agenda/agenda backup.

If a person wants to comment on a particular item on the agenda, when the Mayor calls for speakers on the item you wish to comment on:

- a) If phoning-in: dial \*9 to “raise your hand” to be recognized by the Zoom webinar monitor.
- b) If watching online: open the Zoom webinar link <https://www.monroecounty-fl.gov/BOCCMeeting> and when prompted, enter your email address and name to join the webinar and be recognized by the meeting monitor. The live Zoom webinar link also appears in the published Agenda and Agenda Packet.

A person may submit written or other physical evidence on a particular agenda item for consideration at the BOCC meeting to Lindsey Ballard via email to: [ballard-lindsey@monroecounty-fl.gov](mailto:ballard-lindsey@monroecounty-fl.gov) or by mail to: The County Administrator’s Office, 1100 Simonton Street, Key West, FL 33040. The documents must be received by 9 a.m. on Monday April 13, 2020 and must include the submitter’s name, address, phone number and email address and the agenda item number the documents are regarding.

For additional assistance, please call (305) 292-4441 or email your request or inquiry to:  
Lindsey Ballard: [ballard-lindsey@monroecounty-fl.gov](mailto:ballard-lindsey@monroecounty-fl.gov)  
Liz Yongue: [yongue-liz@monroecounty-fl.gov](mailto:yongue-liz@monroecounty-fl.gov)

***ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711". Live Closed Captioning is available via our web portal @ <http://monroecountyfl.igq2.com> for meetings of the Monroe County Board of County Commissioners.***



**REVISED AGENDA**

**MONROE COUNTY BOARD OF COUNTY COMMISSIONERS  
Wednesday, April 15, 2020**

**Via Communication Media Technology (“CMT”)**

**Zoom webinar: <https://www.monroecounty-fl.gov/BOCCMeeting>**

*Please review detailed instructions for viewing and commenting on previous page.*

**Please note that all time approximate items are listed in bold.**

<b>9:00 A.M.</b>	<b>Regular Meeting</b>
<b>9:15 A.M.</b>	<b>Land Authority Governing Board</b>
<b>9:30 A.M.</b>	<b>Fire &amp; Ambulance District 1 Board of Governors</b>
<b>12:00 P.M.</b>	<b>Lunch</b>
<b>1:30 P.M.</b>	<b>Public Hearings</b>

**TIME APPROXIMATE**

**REGULAR MEETING**

**9:00 A.M.**     **Call to Order  
Salute to Flag**

**A.     TEMPORARY RULES OF PROCEDURE**

**REVISED**

1. Approval of a resolution ratifying and adopting rules of procedure for the conduct of public meetings via Communications Media Technology (“CMT”) during the declared State of Emergency due to the COVID-19 virus.

**B.     ADDITIONS, CORRECTIONS AND DELETIONS**

1. Approval of agenda.

**C.     PRESENTATION OF AWARDS**

No presentations.

**D. BULK APPROVALS - MAYOR PRO TEM COLDIRON**

1. Approval of a Third Amendment to Lease Agreement with Roberto Sanchez, Trustee of a certain Land Trust dated October 21, 1991, and Southernmost Development, Inc., as Lessors, for the Public Defender's office at the Professional Building, providing for the annual CPI-U adjustment. Annual cost of the lease is \$165,933.67 and is paid from ad valorem funds.
2. Rescind prior BOCC approval on 11-20-2019 (Item F-5) for purchase of 6 Life Pak 15's and request approval to purchase 4 Life Pak 15's from Sole Source provider Stryker (formerly Physio Control). The cost for each Life Pak 15 is \$27,400.65. With the addition of accessories and ProCare services, the total purchase cost is \$123,092.00. After the \$20,000.00 trade-in credit, the final cost to MCFR is \$103,092.00 per the attached Purchase Quote. (*Companion Item to BOG Item I-1*)
3. Approval for the first of two optional one year contract extensions with Life Extension Clinics, Inc. ("Life Scan") to perform annual physical examinations of Monroe County Fire Rescue personnel in accordance with NFPA 1582. (*Companion Item to BOG Item I-2*)
4. Approval of Amendment 2 to the contract with RS&H, INC. for Construction Engineering and Inspection Services (CEI) for the Monroe County Roadway and Drainage Improvements Program to exercise the one year renewal option to be able to issue task orders for Key Largo III and 1st and Bertha Roadway and Drainage Improvements projects, which are currently in design and were included in the County Roadway Improvement program that commenced in 2014.
5. Approval of a First Amendment to Agreement with Sub-Zero, Inc., for Lower Keys HVAC Maintenance & Service, providing for a CPI-U adjustment of 2.3%, revise certain contract provisions, and to add Federal Provisions. Funding is Ad Valorem.
6. Approval to enter into a one-year renewal Residential Lease with a County employee for Location F, commencing June 1, 2020, through May 31, 2021. The monthly rental amount is \$550.00.
7. Approval to renew The College of the Florida Keys Agreement for Emergency Medical Services (EMS) practical and future potential Paramedic training for the period commencing on July 1, 2020 and ending on June 30, 2025 with Monroe County Fire Rescue (MCFR).

**D. BULK APPROVALS - MAYOR PRO TEM COLDIRON  
(CONTINUED)**

8. Approval of an agreement between Key West PD, LLC d/b/a Island Private Care and Monroe County Social Services/In-Home Services Program for period beginning 01/01/2020 and ending 12/31/2020.
9. Approval to rescind the Second Amendment to the Agreement for Continuing Professional Engineering and Surveying Services with F. R. Aleman and Associates, Inc. The Second Amendment renewed the Agreement for one additional year until October 21, 2020. The consultant never returned a signed Second Amendment.
10. Approval of a First Amendment to Agreement with Master Mechanical Services, Inc., for Middle Keys HVAC Maintenance & Service, providing for a CPI-U adjustment of 2.3% and revise the maintenance of records contract provision. Funding is Ad Valorem.
11. Approval of an Agreement with Pavement Technology, Inc. in the not to exceed amount of \$616,866.35 for application of Reclamite Asphalt Rejuvenation Agent on recently resurfaced streets from Lower Sugarloaf Key to Little Torch Key to extend the life of the asphalt. This contract is being procured utilizing competitively bid pricing under a joint cooperative bid for City of Margate, FL.
12. Approval to reject all bids for the Replacement of the Windows, Doors, and Roof of the Historic Monroe County Jail at Jackson Square and re-advertise in a phased-project approach.
13. Approval of an annual Agreement with the Monroe County Sheriff's Office to provide 320 sq. ft. of office space at the Murray E. Nelson Government and Cultural Center in Key Largo, Florida.
14. Approval of Amendment No. One to State of Florida Department of Transportation Public Transportation Grant Agreement G1237 providing an additional \$1,250,000.00 for Retention Pond Modifications and Hangar Development at the Florida Keys Marathon International Airport to be funded 80% FDOT and 20% Airport operating funds.
15. Approval of State of Florida Department of Transportation Supplemental Joint Participation Agreement Number One for Grant GOR02 providing \$1,000,000.00 in additional funding for a Storage/Maintenance Building at the Florida Keys Marathon International Airport, to be funded 80% FDOT and 20% Marathon Airport operating fund 403.

**D. BULK APPROVALS - MAYOR PRO TEM COLDIRON  
(CONTINUED)**

**REVISED**

16. Approval of an Agreement with Ajax Building Company, LLC to provide Construction Manager At Risk (CMAR) services for the Emergency Operations Center (EOC) at the Marathon Airport in the amount of \$110,000.00 through a FDOT grant. This Agreement is for Pre-Construction Phase services.
17. Approval of McFarland Johnson Task Order No. 2020-02 in the amount of \$590,556.00 for construction services for the Customs Facility – Terminal Annex Repairs, Renovation & Equipment project at the Key West International Airport; to be paid 50% from FDOT Grant AQH10 and 50% from PFC #18 and Airport Operating Fund 404.
18. Report of monthly change orders for the month of February 2020, reviewed by the County Administrator/Assistant County Administrator.
19. Report of monthly change orders for the month of March 2020, reviewed by the County Administrator/Assistant County Administrator.
20. Approval to rescind Agenda Item M-7 approved at the December 11, 2019 board meeting and approval of amendment (attached) to contract (attached) with Innovative Interfaces (originally Polaris) to subscribe to SkyRiver, a bibliographic tool for Library cataloging, at a cost of \$3,420.00 for set up/implementation and \$4,275.00 annually for a three-year subscription.
21. Approval of the Monroe County Purchasing Policy, which includes revisions to update and clarify policies, procedures and forms relating to the procurement process.
22. Approval to purchase 1 year subscription to Useful Desktop software and hardware for public access computers at the Monroe County Libraries from Useful Corporation as shown on attached Quote # EST11556. Total subscription renewal cost is \$18,957.25 for a one year period beginning March 18, 2020.
23. Approval of Amendment No. 1 to State of Florida Department of Transportation Public Transportation Grant Agreement G1009 providing \$4,000,000.00 in additional funding for the Non-Aeronautical Use Building Project (Emergency Operations Center-EOC) at the Florida Keys Marathon International Airport to be funded 50% from FDOT Grant G1009 and 50% from Federal Hazard Mitigation Grant and State Emergency Management Grant.

**D. BULK APPROVALS - MAYOR PRO TEM COLDIRON  
(CONTINUED)**

24. Approval of Modification #5 to Federally Funded Subgrant Weatherization Assistance Program (WAP) Agreement 17WX-0G-11-54-01-039 between the State of Florida, Department of Economic Opportunity (DEO) and Monroe County Board of County Commissioners/Monroe County Social Services to increase funding by \$27,133, bringing the total WAP allocation from \$451,791.91 to \$478,924.91 for the period of 4/1/17 through 9/30/2020.
25. Approval of various resolutions for the transfer of funds and resolutions for the receipt of unanticipated revenue.
26. Approval of Public Transportation Supplemental Joint Participation Grant Agreement Number One to Contract G0U78 with the State of Florida Department of Transportation providing \$1,500,000.00 for Roof Rehabilitation at the Terminal Building at the Florida Keys Marathon International Airport to be funded 80% FDOT with 20% match to be determined.
27. Approval to issue a bid solicitation for Terminal Roof Rehabilitation at the Florida Keys Marathon International Airport. The project will be funded 80% by FDOT Grant G0U78 with 20% match to be determined.
28. Approval of Amendment 1 to task order with WSP USA, INC. for engineering design and permitting services for the Key Largo III Roadway and Drainage Improvement Project (Burton Drive and specified roads in the Harris Ocean subdivisions). This task order is being amended to add additional geotechnical scope on Burton Drive in the lump sum amount of \$6,960.00 for a revised total contract amount of \$356,054.71.
29. Approval of Addendum 7 to Agreement with Buccaneer Courier to provide for an annual CPI-U adjustment of 2.3% effective March 16, 2020.
30. Ratification of approval to award bid and execute contract with D.L. Porter Constructors, Inc. in the amount of \$2,931,223 for the Customs Facility – Terminal Annex Repairs, Renovation & Equipment project at the Key West International Airport to be paid 50% from FDOT Grant AQH10 and 50% from PFC 18 and Airport Operating Fund 404.

**D. BULK APPROVALS - MAYOR PRO TEM COLDIRON  
(CONTINUED)**

31. Approval of a Resolution to waive section 7.01 C. of the Personnel Policies and Procedures Manual regarding loss of annual leave that exceeds the allowable maximum threshold amount for one year. Approval will result in the 'use-it-or-lose-it' action not being applied to annual leave balances on April 1, 2020. The policy will reinstate as of April 21, 2021. Employees will need to reduce their balances to the maximum amounts by April 21, 2021, or will lose the amount over the maximum on that date.
32. Approval of Task Order Three with CDR Maguire, Inc. to perform FEMA consulting services for the County relating to COVID-19 effective March 16, 2020.
33. Approval to terminate a Local Agency Program (LAP) agreement with the Florida Department of Transportation (FDOT) in the amount of \$10,497.00 of emergency relief funds from the Federal Highway Administration (FHWA) for the design of repairs to the embankment, slope and guardrail on the No Name Key Bridge. Federal requirements and FHWA limitations on reimbursable amounts make it more cost effective for the County to complete repairs utilizing local funds.
34. Approval to terminate a Local Agency Program (LAP) agreement with the Florida Department of Transportation (FDOT) in the amount of \$3,577.00 in emergency relief funds from the Federal Highway Administration (FHWA) for the design of shoulder and embankment repairs to SR 4A on Little Torch Key. Federal requirements plus FHWA limitations on reimbursable amounts make it more cost effective for the County to complete the repair utilizing local funds.

**REVISED**

35. Ratification and approval of Federal Aviation Administration AIP Multi-Year Grant Agreement/letter amendment for grant #3-12-0037-060-2019 as executed by the Director of Airports to expedite processing and FAA execution during the COVID-19 crises. The grant provides FY2020 funding in the amount of \$2,800,000 (\$6,532,955 was received in FY2019) for the Rehabilitation of Taxiway A Pavement and Lighting Construction project at the Key West International Airport. The project will be funded 90% by FAA, 5% FDOT and 5% Passenger Facility Charge (PFC#18).

**D. BULK APPROVALS - MAYOR PRO TEM COLDIRON  
(CONTINUED)**

36. Due to the events surrounding the COVID-19 pandemic, approval for the Mayor and/or the Director of Airports to execute Airports' Federal Aviation Administration and Florida Department of Transportation Grants as received to meet deadlines for returning the grants to the granting agency and expedite use of the grant funds. Grants will be ratified by the Board of County Commissioners at the next commission meeting.
37. Approval of an amendment of the State Housing Initiatives Partnership (SHIP) Program's Local Housing Assistance Plan (LHAP) to modify the existing Homeowner Disaster Mitigation Strategy (C) and change it to Homeowner Disaster Relief (C); to modify the existing Affordable Rental Units - Disaster Mitigation (F) and change it to Affordable Rental Units - Rehabilitation Disaster Relief (F); to modify the Annual Report Code of Homebuyer Assistance (A) from 2 to 1.

**E. HURRICANE IRMA RECOVERY**

1. **PROJECT MANAGEMENT:** Approval to award bid and execute contract with Triple M Roofing Corp. in the amount of \$803,600.00 for the replacement of the Gato Building roof which was damaged during Hurricane Irma.
2. **SUSTAINABILITY:** Approval to approve Task Order #6A for a no-cost extension to Task Order 6 under the on-call contract with Wood Environment and Infrastructure, Inc. for Category B canal infrastructure engineering services; for the design, permitting and procurement assistance for installing a replacement air curtain system at the mouth of Canal #266 located on Witters Lane in Big Pine Key to replace the air curtain destroyed by Hurricane Irma; retroactively extended from August 27, 2019 through March 31, 2020.
3. **PROJECT MANAGEMENT:** Approval to award bid and execute Agreement with Coral Construction Company for the Big Coppitt Fire Station #9 Building IRMA Repairs in the amount of \$95,320.00.
4. **PROJECT MANAGEMENT:** Approval of Revised Amendment to the Agreement with Electrical Contracting Service, Inc. for the Big Pine Community Park Pole Lighting Repairs, which will rescind the original Amendment approved on September 18, 2019, eliminate the Alternates, and add Federal/FEMA provisions to the Agreement.



**E. HURRICANE IRMA RECOVERY (CONTINUED)**

**DELETED**

- ~~5. **BUDGET AND FINANCE:** Approval of Amendment Two to Task Order with CDR Maguire, Inc. for FEMA Program consulting services relating to Hurricane Irma, revising the Task Order to increase the Not To Exceed Budget Estimate from \$574,230.25 to \$1,187,820.00.~~
6. **PROJECT MANAGEMENT:** Approval of a Grant Agreement with the State of Florida, Department of State, Division of Historical Resources (DHR) in the amount of \$500,000.00 for repairs to the West Martello Tower Citadel that was damaged during Hurricane Irma. There is no local match required for this grant.
7. **PROJECT MANAGEMENT:** Approval of a Grant Agreement with the State of Florida, Department of State, Division of Historical Resources (DHR) in the amount of \$138,932.00 no match funds for repairs to the Key West Lighthouse Gift Shop & Keeper's Quarters Roofs which were damaged during Hurricane Irma.
8. **PROJECT MANAGEMENT:** Approval of a Grant Agreement with the State of Florida, Department of State, Division of Historical Resources (DHR) in the amount of \$482,550.00 no match funds for repairs to the Pigeon Key Commissary Building and Honeymoon Cottage which were both damaged during Hurricane Irma.

**DELETED**

- ~~9. **EMERGENCY SERVICES:** Approval to purchase (11) 2020 F 150 Crew Cab and (2) 2020 F 250 Crew Cab pickup trucks from Duval Ford to replace vehicles totaled by Hurricane Irma. (Companion Item to BOG Item I-3)~~

**F. TOURIST DEVELOPMENT COUNCIL**

1. Approval of one "At Large" appointment to the Tourist Development Council District V Advisory Committee.
2. Announcement of one vacant position on the Tourist Development Council District II Advisory Committee for one "At Large" appointment.
3. Approval to Rescind Cultural Funding Agreement with Mystery Fest Writers Forum, Inc. for the Mystery Fest Key West Cultural Event at the request of Grantee.

**G. STAFF REPORTS**

**ADJOURNMENT**

**9:15 A.M. H. LAND AUTHORITY GOVERNING BOARD**

- 1. Approval of the minutes for the February 19, 2020 meeting.**
- 2. Approval of a contract to purchase Tier 3 property for conservation – Block 4, Lot 2, Center Island, Duck Key.**
- 3. Approval of a contract to purchase Tier 1 property for conservation – Block 5, Lots 10 and 11, Pine Hammock, Big Pine Key.**

**ADJOURNMENT**

**9:30 A.M. I. FIRE & AMBULANCE DISTRICT 1 BOARD OF GOVERNORS**

- 1. Rescind prior BOCC approval on 11-20-2019 (Item F-5) for purchase of 6 Life Pak 15's and request approval to purchase 4 Life Pak 15's from Sole Source provider Stryker (formerly Physio Control). The cost for each Life Pak 15 is \$27,400.65. With the addition of accessories and ProCare services, the total purchase cost is \$123,092.00. After the \$20,000.00 trade-in credit, the final cost to MCFR is \$103,092.00 per the attached Purchase Quote. *(Companion Item to BOCC Item D-2)***
- 2. Approval for the first of two optional one-year contract extensions with Life Extension Clinics, Inc. ("Life Scan") to perform annual physical examinations of Monroe County Fire Rescue personnel in accordance with NFPA 1582. *(Companion Item to BOCC Item D-3)***

**DELETED**

- ~~**3. Approval to purchase (11) 2020 F-150 Crew Cab and (2) 2020 F-250 Crew Cab pickup trucks from Duval Ford to replace vehicles totaled by Hurricane Irma. *(Companion Item to Hurricane Irma Recovery Item E-9)***~~

**ADJOURNMENT**

**J. PLANNING AND ENVIRONMENTAL RESOURCES, BUILDING AND CODE COMPLIANCE DEPARTMENTS**

1. **BUILDING DEPARTMENT:** Approval of a Resolution of the Monroe County Board of County Commissioners Waiving Approximately \$57,712 in Building Permit Fees for a Total of 16 Affordable Employee Housing Dwelling Units Comprised of Six (6) Low Income, Five (5) Median Income, and Five (5) Moderate Income, or Below, to be Constructed on a Parcel Located at 21585 Old State Road 4A, on Cudjoe Key Having Real Estate (RE) Number 00174960-000000.
2. **BUILDING DEPARTMENT:** Approval of a resolution of the Monroe County Board of County Commissioners waiving approximately \$28,856 in Building Permit Fees for a total of eight (8) Affordable Employee Housing Dwelling Units comprised of three (3) Low Income and five (5) Moderate Income, or below, to be constructed on a parcel located at 5176 Suncrest Road on Stock Island having Real Estate (RE) Number 00132680-000000.
3. **BUILDING DEPARTMENT:** Approval of a Resolution by the Monroe County Board of County Commissioners ratifying FEMA's updated FF-086-0-33 form for the Elevation Certificate and Instructions, which was released and became effective February 21, 2020.
4. **PLANNING AND ENVIRONMENTAL RESOURCES:** Approval of a resolution to reserve thirty-one (31) Moderate Income Affordable Housing ROGO Allocations pursuant to Monroe County Code Section 138-24(b)(2) for Gorman & Company as authorized by owner DD MMR, LLC, for property located at 102200 Overseas Highway, Key Largo, having Property Identification Number 00086740-000000, until March 18, 2021.
5. **PLANNING AND ENVIRONMENTAL RESOURCES:** Approval of a resolution by the Monroe County Board of County Commissioners enacting a 100-day temporary emergency suspension of the acceptance and processing of applications to the Planning & Environmental Resources Department; providing for an effective date of March 15, 2020.

**J. PLANNING AND ENVIRONMENTAL RESOURCES, BUILDING AND CODE COMPLIANCE DEPARTMENTS (CONTINUED)**

6. **PLANNING AND ENVIRONMENTAL RESOURCES:** Approval of a resolution by the Monroe County Board of County Commissioners enacting a temporary suspension of the expiration of ROGO and NROGO allocation awards, issuance of allocation award letters, deferring administrative relief application deadlines, and deferring the processing of new and existing ROGO and NROGO applications and Planning Commission review for quarter 3 of the ROGO/NROGO year 28 (Jan. 14, 2020-April 13, 2020).
7. **BUILDING DEPARTMENT:** Approval of a resolution requesting that FEMA extend flood re-mapping review process for 18-months.

**K. SHERIFF'S OFFICE**

1. Request for Expenditure Law Enforcement Trust Fund

**REVISED  
2:00 P.M.**

**L. HEALTH DEPARTMENT**

1. Presentation by Bob Eadie, Monroe County Health Department Administrator on the Novel Coronavirus 2019 (COVID-19).

**M. COMMISSIONER'S ITEMS**

1. **COMMISSIONER RICE:** Approval of appointment of Jon Porter to the Duck Key Security District Advisory Board for a three year term.

**N. COUNTY CLERK**

1. Clerk's items moved to BOCC 5/20/20.

**O. COUNTY ADMINISTRATOR**

1. County Administrators Monthly Report for March 2020.
2. County Administrator's Monthly Report for April 2020.
3. Approval of a resolution authorizing temporary closing of the northbound lanes of US1 from Mile Marker 98.2 to Mile Marker 100 from 9:30 A.M. to 11:45 A.M. for the annual 4<sup>th</sup> of July Parade sponsored by the Key Largo Chamber of Commerce.
4. Approval to execute an Amended Letter of Agreement with Crime Stoppers of Miami-Dade County, Inc. (CS) for a three (3) year period authorizing CS to apply for grants available for use in Monroe County and cancelling the Letter of Agreement dated April 19, 2018, as of June 30, 2020.
5. **SUSTAINABILITY:** Approval to accept the updated Unified Regional Sea Level Rise Projections (2020) of the Southeast Florida Regional Climate Change Compact and direct staff to utilize the updated projections as the basis for sea level rise adaptation planning activities.
6. **SUSTAINABILITY:** Approval to enter into Amendment No 3, under the on-call contract with Wood Environment & Infrastructure Solutions, Inc. for Category B canal infrastructure engineering services, to incorporate Florida Department of Emergency Management (FDEM) provisions such that FDEM funding may be applied to work under this Agreement.
7. **SUSTAINABILITY:** Approval to enter into Amendment No. 1 to an interlocal agreement with Broward County for financial support to the Southeast Florida Regional Climate Change Compact to increase the amount from \$50,000 to \$75,000 for year three, totaling \$175,000 over 3 years; and to authorize Office of County Attorney to make minor non-substantive edits to the subject agreement with review and approval as to form, in case minor edits or clarifications become necessary.

**P. COUNTY ATTORNEY**

1. County Attorney Report for March 2020.
2. County Attorney Report for April 2020.
3. Request to hold an Attorney-Client Closed Session in the matter of Sunset Garden Estate Land Trust 2/10/2014, by and through its Successor Trustee, Simtrust Group LLC, and Sunset Gardens Farm, LLC v. Monroe County, Florida, Case No. 19-CA-460-P.
4. Request to hold an Attorney-Client Closed Session in the matter of AshBritt, Inc. v. Monroe County, FL and Florida Department of Transportation, Case No. CA-K-17-802, at the May 20, 2020 BOCC meeting in Key West, Florida, at 1:30 P.M. or as soon thereafter as the matter may be heard.
5. Request to hold an Attorney-Client Closed Session in the matter of Donald Davis v. Monroe County, CA-M-04-379, at the May 20, 2020 BOCC meeting in Key West, FL at 1:30 P.M. or as soon thereafter as may be heard.
6. Request to hold an Attorney-Client Closed Session in the matter of Monroe County BOCC v. Magnolia 101, LLC, et al., Case No. 13-945-P, at the May 20, 2020 BOCC meeting in Key West, FL at 1:30 P.M. or as soon thereafter as may be heard.
7. Request to hold an Attorney-Client Closed Session in the matter of Disaster Solutions v. Monroe County, 16th Judicial Circuit Case No. 2019-CA-32-K, at the May 20, 2020 BOCC meeting in Key West, FL at 1:30 p.m. or as soon thereafter as may be heard.
8. Approval of an agreement with Kaplan, Kirsch & Rockwell, LLP to advise and represent the County and the Airport with regard to federal legal matters concerning rates and charges and federal requirements associated with Federal Aviation Authority (FAA) grant assistance related to the planned development of new facilities at the Key West International Airport and any other matters as directed by the County.
9. Approval of a resolution amending Resolution No. 378-2019 authorizing the sale of up to eleven (11) vacant County owned lots on Duck Key to reflect the correct fund designation for monies collected.
10. Approval of a contract to purchase a less than fee interest in Block 9, Lots 4 and 5, Palm Villa (PB 1-89) with parcel number 00279000-000000 and a purchase price of \$37,500 for density reduction purposes.

**P. COUNTY ATTORNEY (CONTINUED)**

11. Approval of a contract to purchase a less than fee interest in Block 12, Lots 3, 4, 5, and 6, Pirates Cove (PB 3-18) with parcel number 00494490-000000 and a purchase price of \$99,999 for density reduction purposes.
12. Approval of a contract to purchase a less than fee interest in Block 4, Lot 10, Cahill Pines and Palms (PB 3-94) with parcel number 00244190-000000 and a purchase price of \$97,500 for density reduction purposes.
13. **RISK MANAGEMENT:** Approval to accept Marsh USA proposal and renew Property Insurance from Lloyds of London Ins. Co. (Lloyds) and Landmark American Ins. Co. (Landmark), Hiscox Insurance Co., Westchester Insurance Company, Great Lakes and Boiler and Machinery Insurance from Hartford Steam Boiler Ins. Co. (HSB), and for the Risk Administrator to execute all necessary forms.
14. **RISK MANAGEMENT:** Approval to accept proposal from Marsh USA and purchase Pollution Liability Insurance through Ironshore Specialty Insurance Company at a cost of \$75,000 for a 3 year policy and authorize staff to sign all necessary forms.
15. **RISK MANAGEMENT:** Approval of the purchase of General and Professional Liability Insurance policy with American Alternative Insurance Corporation for Bayshore Manor, and for the Risk Administrator to sign all necessary forms.

1:30 P.M.

**Q. PUBLIC HEARINGS**

- 1. ENGINEERING/ROADS AND BRIDGES:** A public hearing to consider approval of a Resolution authorizing the renaming of Nautilus Street to Nautilus Street in the Subdivision of Duck Key - Section 3 - Part 1 Plat Book 5 Page 82 in Duck Key, directing staff to erect signage, and provide this resolution to the County's GIS database to reflect the renaming of the road to Nautilus Street.
- 2. EMERGENCY SERVICES:** A public hearing to consider adoption of an ordinance amending Chapter 13 of the Monroe County Code for the provision of additional fire protection and permit requirements, as well as set forth fees for periodic fire inspections; and approval of a Resolution approving the attached Exhibit A. Monroe County Fire Prevention Inspection Fee Schedule.

**R. COMMISSIONER'S COMMENTS**

**S. ADD ONS**

- 1. BUDGET AND FINANCE/HURRICANE IRMA RECOVERY:** Report of Hurricane Irma finance activity by the Office of Management and Budget.
- 2. PROJECT MANAGEMENT:** Approval of a task order with M. T. Causley, Inc. to provide State required Building Inspection Services for the Plantation Key Courthouse Project. This task order is needed due to the closure of the Village of Islamorada building department and is for a not-to-exceed amount of \$50,000.
- 3. EMPLOYEE SERVICES:** Ratification of a Resolution effective April 12, 2020 to set pay policies and practices for the COVID-19 emergency, which is different than the County's typical emergency response pay resolution 146-2013 for this unique event, requiring county staff to classify time worked as no work on furlough, those having partial work being partially furloughed, those having regular work being paid regular rate, and those working hours away from home to be paid 1.5 times their hourly rate. The resolution includes provisions related to Families First Coronavirus Response Act (FFCRA) compliance and provides for continuation of health insurance and other benefits for employees on full or partial furlough.



**S. ADD ONS (CONTINUED):**

- 4. SUSTAINABILITY:** Approval to enter into Task Order #7 for not to exceed \$50,000 under the on-call contract with Wood Environment and Infrastructure, Inc. for Category B canal infrastructure engineering services for design of a culvert on canal 475 on Geiger Key located between Boca Chica Road, Sirius Lane, Star Lane and Vega Lane as a canal restoration project funded by DEP Grant SD009.
- 5. SUSTAINABILITY:** Authorize entering in a revenue Grant Agreement SD009 from the Florida Department of Environmental Protection (FDEP) for \$50,000 to fund the design of a culvert for canal 475 on Geiger Key as part of the County's canal restoration program.
- 6. LEGISLATIVE AFFAIRS:** Summary and overview of federal relief/stimulus legislation related to the COVID-19 crisis, and a breakdown of all of the various programs, benefits and assistance available to workers, businesses, not-for-profits, individuals and families.