RESOLUTION NO. _____-2019

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA AMENDING SECTION 1.03 b) SOUNDING BOARD OF THE MONROE COUNTY BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PROCEDURES; CLARIFYING PROCESS AND DEADLINES FOR SUBMISSION OF SOUNDING BOARD REQUESTS; PROVIDING SCHEDULED TIME AND LOCATION OF SOUNDING BOARD ON AGENDA; PROVIDING TIME LIMITS FOR SOUNDING BOARD SPEAKER AND SUBSEQUENT SPEAKER(S) ON A SOUNDING BOARD ITEM; PROVIDING FREQUENCY LIMITS TO APPEAR ON SOUNDING BOARD ON THE SAME TOPIC; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, questions of order, the methods of organization and the conduct of business of the Monroe County Board of County Commissioners (hereafter “BOCC”) are governed by Robert’s Rules of Order (Newly Revised, 2011 Edition), except as provided by the BOCC Administrative Procedures; and

WHEREAS, the BOCC Administrative Procedures were last revised on May 15, 2013 by adoption of Resolution No. 150-2013; and

WHEREAS, Section 1.03 1) Sounding Board of the BOCC Administrative Procedures provides process and timelines for submission of requests to appear on Sounding Board, time limits for the Sounding Board speaker and subsequent speakers who speak on the Sounding Board item, scheduling of Sounding Board times and location on the agenda; and

WHEREAS, due to the increased frequency of Sounding Board requests for times that conflict with presentations and discussions on other important items, the BOCC desires to update the BOCC Administrative Procedures with respect to the Sounding Board; and

WHEREAS, the local governing bodies for other public entities in Monroe County routinely provide for a public comment, which is akin to Sounding Board, at the end of their respective agendas;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA:

Section 1. Section 1.03 b) Sounding Board of the Monroe County Board of County Commissioners Administrative Procedures is hereby amended to read as follows:

Deletions indicated by strikethrough; additions by underline.
b) **Sounding Board**: A separate section of the regular meeting agenda will be reserved for Sounding Board. The Sounding Board must be scheduled for a time approximate for public convenience. The purpose of the Sounding Board is to allow individuals to address the County Commission on a matter pertaining to County government, excluding matters in litigation and complaints against specific personnel. The initial speaker on an item, whether representing him or herself, or a non-profit organization, may address the County Commission for a period up to ten minutes. Subsequent speakers who are speaking for themselves on the same item may speak for three minutes. A subsequent speaker on the same item may address the County Commission on behalf of another nonprofit organization for five minutes. Individuals who wish to utilize Sounding Board must contact the County Administrator’s Office in writing in order to be scheduled on the agenda, must specify the subject matter of the presentation, and must submit the request to the County Administrator’s Office by comply with the agenda deadlines established by the Board each year. In this Section 1.03, Sounding board shall be scheduled to be heard at the end of the agenda. The individual requesting that an item be added to the Sounding Board section of the agenda may address the Board for a period of up to five minutes. Subsequent speakers on that item may address the Board for three minutes. An individual who initiates a Sounding Board item may not initiate another Sounding Board item on that same topic for six months. No action may be taken by the County Commission on an item on the Sounding Board agenda.

Section 2. **Effective date.** This resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 21st day of August, 2019.

Mayor Sylvia J. Murphy  
Mayor Pro Tem Danny L. Kolhage  
Commissioner Michelle Coldiron  
Commissioner Heather Carruthers  
Commissioner David Rice

(SEAL)

ATTEST: KEVIN MADOK, Clerk  

By: ____________________________  
Deputy Clerk  

BOARD OF COUNTY COMMISSIONERS  
OF MONROE COUNTY, FLORIDA  

By: ____________________________  
Mayor Sylvia J. Murphy  

MONROE COUNTY ATTORNEY  
APPROVED AS TO FORM:  
ROBERT B. SHILLINGER, JR.  
COUNTY ATTORNEY  

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